

# INVITATION FOR BIDS (IFB)

Ministry of Education, Information Technology and Cultural Affairs

Sabaragamuwa Provincial Council

## Supply, Delivery and installation of Photo copier and Wifi Access Point for schools in Sabaragamuwa Province

01. The chairman, Provincial Education Ministry Procurement Committee on behalf of the Secretary, Ministry of Education, Information Technology and Cultural Affairs now invites sealed bids from eligible and qualified Bidders for procurement of IT related equipment given below for schools in Sabaragamuwa Province under the GEM Project.

Item no	Description	Quantity	Bid Security
01	Photocopier	35	Rs: 115,000.00
02	Wi-Fi Access Point	30	Rs: 60,000.00

- i. Delivery Date: Within 90 days from date of award.
  - ii. Bidding will be conducted through National Competitive Bidding (NCB)
  - iii. The bidder shall quote for these items separately but should be quoted in full quantity.
02. Interested eligible bidders may obtain further details from the **Secretary, Ministry of Education, Information Technology and Cultural Affairs, Sabaragamuwa Provincial Council, New Town, Rathnapura.** (Telephone-045-2222542 Fax -045-2228042) Bid documents can be inspected free of charge during the working days of the week from **18.05.2023 to 07.06.2023.** between 09.00 a.m. to 3.00 p.m.
03. A set of bid documents could be obtained from **18.05.2023 to 07.06.2023.** between 09.00 a.m. to 3.00 p.m. by submitting a letter of request to the address below and paying a non-refundable fee of **Rs 3,500.00** for Photo Copier and Wifi Access Point in cash.

04. A pre bid meeting will be held on **30.05.2023 at 10.00am** at the conference room at Ministry of Education, Information Technology and Cultural Affairs, Sabaragamuwa Provincial Council, New Town, Rathnapura. Only the bidder or an authorized representative could be present for the pre bid meeting along with a letter of authority which is mandatory.
05. Sealed bids with Duplicate should be sent by registered post to the address below to be received on or before **2.00p.m. on 08.06.2023** or could be inserted in the tender box kept in front of the Chief Accountant's room of this Ministry. Bids received late will be rejected. The words "Bids for Supply, Delivery and Installation of Photo copier and Wifi Access Point-GEMP 2023" should be marked on the top left-hand corner of the envelope containing the bid. Bids will be opened immediately after closing of accepting bids and the bidder or an authorized representative could be present along with a letter of authority which is mandatory.

**Address for submitting bids.**

**The Secretary,  
Ministry of Education, Information Technology and Cultural Affairs,  
Sabaragamuwa Provincial Council,  
New Town, Rathnapura.**

06. All Bids should be valid up to **06.09.2023**.
07. The value of bid security shown as follows should be obtained from a commercial bank registered with the Central bank of Sri Lanka drawn in favour of "Secretary, Ministry of Education, Information Technology and Cultural Affairs, Sabaragamuwa Provincial Council, New Town, Rathnapura" should be attached with bid documents. The name of the bid invitation marked as "Bid for Supply, Delivery and Installation of Photo Copier and Wifi Access Point GEMP 2023" should be submitted according to the specimen to the attached with the bid document. The bid security should be valid from **08.06.2023 to 04.10.2023**. If any bidder intends to deposit the specified amount in the Ministry in lieu of bid security, the amount should be deposited in the name of the Secretary of relevant Ministry for the above-mentioned reason, as cash in the ministry. And original copy of the receipt must be attached with the bid documents. When bids are submitted for more than one item, bid security shall produce total amount of quoted items through one security.

Serial no	Name of Item	Quantity (Nos)	Value of bid security Rs
01	Photo Copier	35	115,000.00
02	Wifi Access Point	30	60,000.00

08. The procurement committee chairman retains the right of the final decision on any issues regarding this procurement.

The Chairman,  
Ministry Procurement Committee,  
Ministry of Education, Information Technology and Cultural Affairs,  
Sabaragamuwa Provincial Council,  
New Town, Rathnapura.  
2023-05-17.  
Tel:045-2222542